



## Università Iuav di Venezia – Key Data

Name of the institution	Contact details (email, phone)	Website
Università Iuav di Venezia	<p><b>Ms Maria Gatto</b>  <b>Institutional Erasmus+ Senior Officer.</b>            Address: Campo della Lana,            Santa Croce 601            30135 Venezia            Tel.: +39 041-            2571403/2571872/            2571739/2571720            Email: mobilitastudenti@iuav.it</p>	<p><a href="http://www.iuav.it">www.iuav.it</a>  <a href="https://iuav.esse3.cineca.it">https://iuav.esse3.cineca.it</a></p>

### Applications

**IUAV** only accept online applications for all incoming students. Please find the link to the online application and a detailed description of the application process at:  
<https://docs.google.com/spreadsheet/viewform?formkey=dDVvVzVvb0ZZX3Q3ajlkeFh0UEZzU1E6MQ>  
 As soon as you have published the nomination on-line, please forward to the student the following link: <http://iuav.esse3.cineca.it/Start.do>  
 (and the necessary English instructions are in <http://www.iuav.it/English-Ve/Internatio/guidelines/Instructions-for-SPIN.pdf>).

For a summary about all information for exchange students download:  
**IUAV** information <http://www.iuav.it/English-Ve/Internatio/guidelines/index.htm>  
<http://www.iuav.it/English-Ve/Internatio/internatio/index.htm>  
<http://www.iuav.it/studenti/vivere-la-/index.htm>  
<http://www.iuav.it/English-Ve/Internatio/Courses---/index.htm>

For students and staff with disabilities in IUAV please contact [front-office@iuav.it](mailto:front-office@iuav.it)

**IUAV** Student Guide is available at  
<http://www.iuav.it/English-Ve/Internatio/>

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term / Full academic year	Spring term
Università Iuav di Venezia	June 30th	October30th

2. The receiving institution (**IUAV**) will send its decision within 6 weeks after IUAV online nomination deadlines.
3. A Transcript of Records after the period of exchanging studies will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. However due to some administrative and technical difficulties in registering the exams, it could take up to 6 -8 weeks for us to send the Transcript of Records.

## Recommended language skills

The sending institution is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period: Since IUAV courses are held in Italian, students should have a B1 level of Italian.

IUAV does not provide Italian language courses. The Student Mobility Office informs about Italian language courses offered in Venice where incoming students might apply. The costs are borne by the student:

- VIU Venice International University <http://www.univiu.org/>
- Associazione ADAC <http://www.associazioneadac.com/>
- Centro Linguistico di Ateneo [cla@unive.it](mailto:cla@unive.it)
- Istituto Venezia <http://www.istitutovenezia.com/en/>, [info@istitutovenezia.com](mailto:info@istitutovenezia.com)
- Società Dante Alighieri <http://www.venicedantealighieri.it/index.cfm?lingua=ENG>,
- Istituto Zambler Mestre [info@istitutozambler.com](mailto:info@istitutozambler.com)
- Inte.S.E. Project <http://www.intese.polimi.it/web/guest/info-online-courses>

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>1</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
<b>Università Iuav di Venezia</b>		<b>Italian</b> ; all Bachelor and Master programmes are held in Italian.	Workshops are held partially in English.	<b>B1 Italian language</b> (language certificate required)	

<sup>1</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## Additional requirements

### 1. Grading systems of the institutions

**At IUAV** statistical distribution of grades - as following the European Credit Transfer System guidelines - is provided within the Transcript of Records.

At IUAV students are graded - following the Italian Research and Education Ministry rules - on a scale from 1 to 30 where 18/30 is the minimum mark to pass an examination and 30/30 is the maximum mark. A "cum laude" added to the maximum grade (30/30 e lode) is a sign of special distinction.

Sometimes 'Idoneità' is awarded instead of a mark to indicate that the requirements for a particular subject have been fulfilled and the examination passed (usually short workshops have this grade).

At IUAV to obtain a degree students are graded on a scale from 1 to 110 where 66/110 is the minimum mark to pass the final exam and 110/110 is the maximum mark. A "cum laude" added to the maximum grade (110/110 e lode) is a sign of special distinction.

### 2. Visa

**At IUAV** all non-EU students must have a study visa issued by a competent Italian diplomatic authority in their Country of residence prior to entering Italy. Within 8 days after arriving in Italy, non-EU students must apply for a residency permit for the purpose of study. The permits are issued by the Questura - Ufficio Stranieri (the local police station) in the city in which the student intends to establish residence. Non-EU students who have entered Italy without a regular entry visa or have exceeded their stay permit are considered illegal immigrants.

Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details (email, phone)	Website for information
<b>Università Iuav di Venezia</b>	mobilitastudenti@iuav.it	<a href="http://www.portaleimmigrazione.it">http://www.portaleimmigrazione.it</a> (in Italian); toll-free number +39 800 309309 (in English) <a href="http://www.esteri.it/MAE/EN/Ministero/Servizi/Stranieri/IngressoSoggiornoinItalia/Visto.htm">www.esteri.it/MAE/EN/Ministero/Servizi/Stranieri/IngressoSoggiornoinItalia/Visto.htm</a>

### 3. Insurance

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details (email, phone)	Website for information
<b>Università Iuav di Venezia</b>	mobilitalstudenti@iuav.it	IUAV provide to incoming students an injury insurance. For Health insurance please visit <a href="http://www.iuav.it/English-Ve/Internatio/services/index.htm#health">http://www.iuav.it/English-Ve/Internatio/services/index.htm#health</a>  Non-EU citizens are required to take out private health insurance before leaving their home country and to obtain a consular declaration regarding its validity in Italy.

#### 4. Housing

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
<b>Università Iuav di Venezia</b>	mobilitalstudenti@iuav.it	Esu Venezia web page: <a href="http://www.esuvenezia.it/">http://www.esuvenezia.it/</a> , contact: <a href="mailto:claudia.grespi@esuvenezia.it">claudia.grespi@esuvenezia.it</a>  Università Iuav di Venezia hasn't hostel and doesn't provide student housing.  For accommodation students must arrange in advance by themselves

#### **Academic Semesters and Closing Dates**

**S1** from October to February (examinations between January and February)

**S2** from February to July (examinations between June and July – Summer Workshop from end of June to end of July)

November 1<sup>st</sup>

November 21<sup>st</sup>

December 8<sup>th</sup>

December 24<sup>th</sup>-January 6<sup>th</sup> (Christmas Holiday)

April (Easter holiday)

April 25<sup>th</sup>

May 1<sup>st</sup>

June 2<sup>nd</sup>

August 10<sup>th</sup>-15<sup>th</sup> (mid-August Holiday)

## **Student Guides and Buddy Students**

(a "buddy" is a Iuav student who will help incoming students to keep in touch with university and city life)

<http://www.iuav.it/English-Ve/About-Iuav/maps/index.htm>

<http://www.iuav.it/English-Ve/About-Iuav/libraries/index.htm>

<http://www.iuav.it/English-Ve/About-Iuav/lab-system/index.htm>

<http://www.iuav.it/English-Ve/Internatio/internatio/index.htm>

## **Required documents to apply at Iuav**

- Iuav Application form with the student data (language level, chosen semester)
- Learning Agreement (chosen lectures and/or chosen area)
- Letter of presentation (motivations and wishes)
- Transcript of Records (passed examinations at the home university)
- Copy of passport or identity card (readable copy of an effective identity document)
- 2 photos passport-size

It is highly recommended to arrive in Venice one/two weeks before the beginning of semester in order to have enough time to enroll Iuav, to know the different locations inside Venice, to obtain the fiscal/tax code, to sign a house contract, to open a bank account, to meet a tutor professor and to definitely enroll the chosen or more suitable courses.

**Incoming students first of all have to go to the Student Mobility Office – Campo della Lana – Santa Croce, 601 – Venezia to enroll and obtain login and password for computer services.**