## **Information Letter for Incoming Students 2019/2020**

Welcome	Dear students, We are pleased with your interest in the Faculty of Architecture of the Brno University of Technology. We look forward to welcome you in Brno. Bellow you will find some useful information to get ready for your student mobility exchange.
Application	Fill in the online Application for short-term study and Learning Agreement at <a href="https://www.vutbr.cz/eprihlaska/en/z/zadani/vybrat-fakultu">https://www.vutbr.cz/eprihlaska/en/z/zadani/vybrat-fakultu</a> . After the final approval of the Learning Agreement on our part, print out the Application Protocol and Learning Agreement, have the documents confirmed by your home-institution coordinator and send the documents to us by e-mail to <a href="havlovad@fa.vutbr.cz">havlovad@fa.vutbr.cz</a> together with your Transcript of Records and English language certificate (at least B1 level). Please, do not forget to include your passport-size photograph in jpg.  The recommended number of ECTS credits per semester is 30, please discuss the details with your home institution coordinator before selecting the courses in the learning agreement.  Application deadline:
	31 May – for studies starting in September (e-application is open since March 31) 15 November – for studies starting in February (e-application is open since September 15)
Calendar	Winter semester lasts from 23 September 2019 till 20 December 2019, followed by a Christmas break and exam period till 31 January 2020.  Summer semester lasts from 3 February 2020 till 1 May 2020, followed by exam period till 5 June 2020 (in each semester - 13 weeks of teaching are followed by 4-5 weeks of exam period)  The international students are welcome to participate in the Welcome Week that starts a week before the start of each semester and is organized by the International Relations Department and International Student Club of the Brno University of Technology. Welcome Week includes 5 days of intensive course in Czech (from Monday to Friday) at a language school and 2-day orientation weekend. The whole programme is provided free of charge for incoming students. For more information see <a href="http://www.isc.vutbr.cz/">http://www.isc.vutbr.cz/</a>
Courses	The courses for international students are offered in English language. For information on the courses available see <a href="http://www.fa.vutbr.cz/pages/seznam_akt_predmetu.aspx?lang=en&amp;typ=en&amp;menu=3">http://www.fa.vutbr.cz/pages/seznam_akt_predmetu.aspx?lang=en&amp;typ=en&amp;menu=3</a>
Language requirements and language courses	Applicants who want to be admitted to the study programme in English must have a good knowledge of written and spoken English. With the exception of a native speaker, all applicants must prove the knowledge of at least B1 level with an English language certificate.  The Faculty of Architecture does not provide any language courses. Students who want to learn Czech may follow the Czech Language Course for Foreigners organized by the Faculty of Civil Engineering of the Brno University of Technology. The course is provided free of charge for a limited number of incoming students.
Accommodation	BUT provides good-class accommodation in modern halls of residence, mostly in double rooms with a bathroom, a kitchenette, a Wi-Fi. Students can use the laundry rooms for minimum price. Foreign students are accommodated at halls of residence Pod Palackého vrchem at Kolejní street near the main university campus. There are many facilities available for students: fitness centre, gym, boulder centre, cinema, student club, bar, snack bar, post office etc. Students can also use a computer room, which is linked to the Internet. On the premises there are also a shop, a library, a copy-centre, a CD lending office. A shop is supplied with groceries, stationery and drugstore goods.

	Complete information regarding accommodation can be found at: <a href="http://www.skm.vutbr.cz/Angl/Default.asp">http://www.skm.vutbr.cz/Angl/Default.asp</a> . It is necessary to book a room by a student before his arrival through internet at: <a href="https://www.kam.vutbr.cz/english/Default.aspx?p=SocratesKon&amp;t=st">https://www.kam.vutbr.cz/english/Default.aspx?p=SocratesKon&amp;t=st</a> . The online request for accommodation is open from April 1, 2019 for the first semester and full year incoming students, and from September 1, 2019 for the second semester incoming students.  In 2019/20 accommodation is provided only till 29th May 2019 due to planned reconstruction work. Accommodation in June may be available in Hotel Palacky <a href="http://www.hotel-palacky.cz/en/index.aspx">http://www.hotel-palacky.cz/en/index.aspx</a> .
Visa	According to the new law all international students coming from EU countries need no visa. Non-EU visiting students can get information about visa application procedure at the Czech embassy or consulate in their home country or can see the website of the Ministry of Foreign Affairs of the Czech Republic - <a href="http://www.mzv.cz">http://www.mzv.cz</a> . (Do submit your e-application as soon as possible to be able to apply for the visa in time.)
Health Insurance	To obtain treatment under the provisions of the European regulation, EU students can go to the doctor/dentist/hospital directly with the E111 or European Health Insurance Card (EHIC) or it is possible to choose and contact one of the health insurance funds (HIF), where the Certificate of registration will be obtained.  All non-EU visiting students must be medically insured. It is a precondition of the visa application process.
More information	For further information see: <a href="https://www.vutbr.cz/en/international">https://www.vutbr.cz/en/international</a> or contact:  Ms Dita Havlova International Relations Office Faculty of Architecture Tel.: +420 541 146 620 <a href="https://www.vutbr.cz">havlovad@fa.vutbr.cz</a>