



Information for Exchange Students 2019/2020

HTWK

Leipzig University
of Applied Sciences

Full legal name of the university

Hochschule für Technik, Wirtschaft und Kultur Leipzig
Leipzig University of Applied Sciences

University address

Karl-Liebknecht-Straße 132
04277 Leipzig, Germany

Rector

Prof. Dr. Gesine Grande

Website

www.htwk-leipzig.de/en

Erasmus code

D LEIPZIG02

ECHE number

29936 - EPP - 1 - 2014 - 1 - DE - EPPKA3 - ECHE

Academic information

Course catalogue

www.htwk-leipzig.de/en/studies/study-programmes/degree-programmes

Module descriptions are included in the so-called “Studienordnung” (Study Regulations) of the respective study programme. Please note that this information is currently only available in German.

Language of instruction

German; Bachelor’s degree course in International Management partly in English

Language proficiency

If exchange students wish to attend courses taught in German, HTWK Leipzig requires German proficiency at the B1/B2 level of the Common European Framework of Reference for Languages (Level c in the HTWK Leipzig Language Certificate form).

If exchange students wish to attend courses taught in English, HTWK Leipzig requires a comparable level of proficiency in English. We strongly recommend that these students take German language lessons before arrival, as general structures and university life function largely in German.

German language courses

In addition to the intensive German language training which is part of the Introduction Course “German Language and Culture” (3 ECTS), HTWK Leipzig offers a German language course for exchange students during the semester (2 ECTS).

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Academic calendar

Winter Semester 2019/2020

1 October 2019 – 31 March 2020

Lecture period

14 October 2019 – 31 January 2020

Examination period

3 February – 21 February 2020 and

23 March – 27 March 2020

Introduction Course

24 September – 12 October 2019

Summer Semester 2020

1 April 2020 – 30 September 2020

Lecture period

6 April – 10 July 2020

Examination period

13 July – 31 July 2020 and

21 September – 25 September 2020

Introduction Course

t.b.a.

Application process

Exchange students from our partner universities who wish to study at HTWK Leipzig for one or two semesters need to be nominated by the International Office of their home university for exchange studies at HTWK Leipzig. After receipt of the nomination, we will send the students information about the online application process and a link to our Mobility-Online application form. The students have to fill in the application form and register in our Mobility-Online database. They will be asked to upload the following documents:

Application documents

1. **Application form** - signed by the student and the coordinator at the home university
2. **Learning Agreement** - programme of study
3. **Transcript of Records** - proof of academic achievements, copy of Bachelor's degree certificate (Master's level students only)
4. **Proof of German / English language skills**
5. **Proof of health insurance**
6. **Registration for the introduction course "German Language and Culture"**
7. **Curriculum vitae**
8. **Passport photograph**
9. **Passport copy**

Additional information is available at (please use the section for non-degree students):

www.htwk-leipzig.de/en/studies/before-your-studies/how-to-apply

Letter of acceptance

Please note that we will only accept complete applications. After the complete upload of all application documents, the International Office will forward them to the Departmental International Coordinator at the relevant faculty. After acceptance, the exchange students receive an official letter of acceptance and additional information about housing and their study period in Leipzig.

Semester fee

There are no tuition fees at HTWK Leipzig, but students are charged a semester fee of currently 209.60 Euro which is used to finance student services and gives students full access to the public transportation system in Leipzig and surrounding areas.

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Application deadlines

Winter Semester 2019/2020

15 June 2019

Summer Semester 2020

15 December 2019

Nomination deadline

One month prior to
application deadline



Welcoming students to Leipzig

Student mentors

The International Office organizes a student mentoring programme for international students. Senior HTWK students from all faculties volunteer to aid and support their fellow international students upon their arrival in Leipzig. All exchange students are automatically registered for the mentoring programme at the time of their acceptance at HTWK Leipzig. After acceptance, a student mentor will contact the exchange student by email to give assistance and advice, and to make arrangements for picking up the student upon arrival in Leipzig.

Introduction course

HTWK Leipzig offers a free introduction course to all exchange students from partner universities, which includes orientation, intensive German language training, and an attractive additional programme (e.g. welcome-meeting with international and German students, study trips, cultural events). Attendance is highly recommended as it gives exchange students excellent opportunities not only to strengthen their German language skills, but also to get to know the university and to meet their fellow students.

Housing

Students from our partner universities may apply for a room in a student hall of residence after receipt of their acceptance letter. Usually, our students live in furnished single rooms. They share the kitchen and bathroom in an apartment with another student. All relevant information regarding housing and the application process will be sent to the students with their acceptance letter.

Estimated costs of living

Housing (student hall of residence)

approx. 220 Euro per month,
plus an additional 300 Euro refundable security deposit

Living expenses (other)

approx. 350 Euro per month

Health insurance

approx. 90 Euro per month (non-EU students only)

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Introduction Course

Winter Semester 2019/2020

24 September – 12 October

Summer Semester 2020

t.b.a.

Preferred arrival date: one or two days before the start of the Introduction Course



Contact details of the International Office

Head of the International Office

Ms Silke Mühl

silke.muehl@htwk-leipzig.de

Phone +49 341 30 76 – 66 37

Fax +49 341 30 76 – 64 15

Incoming mobility

Ms Franziska Schmidt

franziska.schmidt@htwk-leipzig.de

Phone +49 341 30 76 – 66 78

Postal address

HTWK Leipzig | International Office

Postfach 30 11 66

04251 Leipzig

Germany

Information for Exchange Students 2019/2020

Visitor address

Karl-Liebknecht-Straße 132

GEUTEBRÜCK Building

1st floor | Room G 110

04277 Leipzig

Internet

www.htwk-leipzig.de/international

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